

VISION FOR EQUALITY, INC.

Employment Opportunity

Quality First Collaborative On-Call Team Leader Lehigh County

Vision for Equality, Inc. is currently seeking an On-Call Team Leader to support the Quality First Collaborative Manager for Lehigh County and surrounding areas.

Duties:

Individual will be part of a team that conducts visits with individuals with disabilities who receive services funded by the Intellectual Disability Service Systems. Knowledge of the Intellectual Disability Service Systems is preferred. Responsibilities include visiting and interviewing individuals in their homes and communities to determine their level of satisfaction with the quality of services they receive. Independent travel throughout the Lehigh County and surrounding areas is required, in addition to possible evening and weekend availability.

Qualified individual will schedule and conduct interviews, also participating in inter-disciplinary team meetings to determine quality assurance measures for the individual receiving services and supports. Individual will be responsible for preparing a written narrative report of each interview and at times follow up will be necessary for some advocacy issues. Must have own car and proper insurance.

Qualifications:

Excellent computer skills a must. Position requires knowledge of MS Word, Excel, Outlook, Access and Share Point. Must have exceptional organizational skills; be self-motivated and capable of working independently. Strong verbal, written and telephone communication skills required.

If interested, please contact Human Resources by: December 15, 2011

**Vision for Equality, Inc.
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E-mail: jobs@visionforequality.org**

Vision for EQuality, Inc. is an equal opportunity employer and encourages applications from qualified minorities, persons with disabilities, and persons whose family members have disabilities. Vision for EQuality, Inc. is committed to providing reasonable accommodations for persons with disabilities that enable them to perform the essential functions of their position.